



# Instructions for Receiving Freight

Please review the following information before signing for your shipment

**Do not sign** the receipt of shipment until you've visually inspected the crate, skid, or box for damage.

**Inspect** the condition of the crate, skid or box it was delivered in **before** unloading the machine. Evaluate the condition of boxes next to your machine in the truck. If you suspect that something may be wrong with your delivery, take photos of it inside the truck prior to unloading

**Inspect again** upon unloading from the truck. If there's damage to the crate, skid or box, do not remove any part of the wood or box. If there is no damage, remove the box, crate or plastic covering the machine and inspect it.

While the carrier will not appreciate waiting, they should understand that you're protecting your investment.

**It's your responsibility to note any damage to your delivery on the Bill of Landing (BOL)** with photos and notes. Get the deliverer to initial besides your notes on the BOL before signing it.

